

## CHECKLIST FOR VISA APPLICATION WITH CERTIFICATE OF ELIGIBILITY

### ITEMS REQUIRED

<b>Valid Passport (Original)</b>	At least 2 blank pages.
<b>Completed <a href="#">Visa Application Form (Sample)</a></b>	<ul style="list-style-type: none"> <li>● Signatures must be in ink pen. Digital signatures will not be accepted.</li> <li>● If a field is not applicable, please write “N/A” or “None”.</li> <li>● All fields are to be completed clearly and legibly in ink pen or digitally.</li> </ul>
<b>One passport-size photo 35mm x 45mm</b>	<ul style="list-style-type: none"> <li>● Taken within the last 6 months.</li> <li>● Have a plain background.</li> <li>● Printed on photo quality paper and stuck to the application form using a glue stick (Do not use blu tack, double sided tape, etc)</li> </ul>
<b>If you are NOT a BRITISH or IRISH Citizen: Valid UK eVisa &amp; Share Code / Entry Clearance to prove your immigration status</b>	<ul style="list-style-type: none"> <li>◆ 'Your immigration status' page printout from <a href="http://www.gov.uk">www.gov.uk</a> showing your name, ID photo and immigration status and share code (S -----).</li> <li>OR</li> <li>◆ Valid UK Entry Clearance / Indefinite Leave to Remain in passport (plus a photocopy).</li> </ul>
<b><a href="#">Certificate of Eligibility</a></b>	This can be either an original paper certificate or a printed copy. If you received it digitally, please submit it in printed format.

**In some cases, additional supporting documents may be required.**

#### 【Important Notes】

- Note 1: We cannot accept a visa application submitted more than 3 months before the date of arrival in Japan.
- Note 2: Citizens of Russia, Azerbaijan, Armenia, Ukraine, Georgia, Belarus, Kazakhstan, Kyrgyz, Moldova, Tajikistan, Turkmenistan and Uzbekistan are required to submit TWO visa application forms and TWO identical passport-sized photographs.
- Note 3: Your passport, visa application form and passport-size photo must be originals, NOT COPIES.
- Note 4: We do not return any of the documents submitted (aside from your passport), even once the application has been processed.
- Note 5: In principle, the visa processing time is 5 working days from the day that the Embassy accepted documents as a valid visa application.
- Note 6: Personal information on certificates etc. must match your passport.
- Note 7: If you have more than one nationality, you must submit your application with the passport that is linked to your Certificate of Eligibility.